



Punjab Alkalies & Chemicals Limited

SCO.NO:125-127, SECTOR 17-B, CHANDIGARH – 160 017 (INDIA)

Phone : +91-172- 4072501, Fax : +91 -172-2704797

CIN : L24119CH1975PLC003607 Website : www.punjabalkalies.com

Mail ID : projects@punjabalkalies.com

PACL: PUR:2018

20.12.2018

Sub : Tender for providing Two Taxis for Local use at our Works at Naya Nangal.

Sealed offers are invited from reputed taxi operators for providing two taxis, Maruti Van & Indigo/ Dzire (Diesel) Car for local running & willing to enter into an annual contract at our Works at Naya Nangal as stated below :-

1. Terms and conditions of contract will be as per Annexure- I.
2. Complete offer as per details mentioned in Annexure-II (Technical Bid) and Annexure-III (Financial Bid)
3. Last date of submission of tender : 01.01.2019

Please submit your offer in two separate sealed envelopes. One envelope should contain 'Technical Bid' as per format at Annexure-II and acceptance of Broad Terms and Conditions as per Annexure-I and other envelope should contain your 'Financial Bid' as per format at Annexure-III. In the 'Technical Bid', please specify clearly about your present Contracts and past experience for providing Taxis for local running to commercial establishments.

Offers received late, without information called for in Tender Papers and without earnest money are likely to be rejected. The right to accept/reject in part or full any or all offers without assigning any reason thereof is reserved.

Thanking you,

Yours faithfully,
For PUNJAB ALKALIES & CHEMICALS LTD,

(AMAR IQBAL SINGH)
A.E. (CIVIL) II- Projects
(Phone: 0172-4072500)

BROAD TERMS & CONDITIONS FOR HIRING TWO TAXIS (VAN & CAR) FOR LOCAL RUNNING:

1. The Earnest Money of Rs 5,000/- by DD favouring '**PUNJAB ALKALIES & CHEMICALS LTD.**', payable at Chandigarh should be enclosed with the envelope containing 'Technical Bid'.
2. On award of contract, successful Contractor will have to deposit Security amount of Rs 20,000/- immediately. Earnest Money Deposit (EMD) of Rs 5,000/- deposited along with 'Technical Bid' will be adjusted against Security Deposit of Rs. 20,000/-.
3. You shall provide two taxis with Drivers i.e one for 24 hours and one for 12 hours. In case of 24 hours, the Driver shall be changed after 12 hours.
4. In case the taxi is not available on any day due to any reason whatsoever or if vehicle is not in good condition or the vehicle breaks down on the way, PACL shall hire another taxi and the charges paid in excess of amount of the charges as per contract shall be deducted from your bill.
5. You shall provide vehicles in good running condition with drivers. In case of three lapses for not providing taxis in time, security deposit shall be forfeited and contract may be cancelled.
6. The Drivers of the taxis to be provided by you shall be screened by the HRD Department at PACL Works.
7. In case your Driver misbehaves, a fine of Rs.100/- for each incidence shall be levied and in case of repetition thereof, the concerned driver shall be changed by you.
8. You shall observe prescribed safety practices and all safety measures to avoid accidents. Also, you shall provide your own First-Aid Box with each & every vehicle as required under the law.
9. You shall observe and abide by the regulations in force in factory and take all precautions to avoid any fire hazards.
10. Payment shall be made within one week after submission/ verification of bills on monthly basis.
11. Income Tax as applicable will be deducted at source
12. Toll Tax and Parking Charges if any will be paid at actuals on submission of receipts along with the bill.
13. The rates given in 'Financial Bid' shall be valid for a period of one year from the date of entering of Contract.
14. The meter reading of the vehicles shall start and end at PACL factory gate.

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15. Please fill up required information in 'Technical Bid' and quote your lowest rates in the 'Financial Bid'.
16. List of organizations where you have provided taxis should be enclosed with the 'Technical Bid'.
17. In case your services are engaged please state, how much time you will require to take up the work.

We have read the above Terms and Conditions which are acceptable to us.

(Signature and Stamp of the Party)

Name :

Company :

ELIGIBILITY CRITERIA / TECHNICAL BID

Mentioned below are the basic conditions which the taxi operator should fulfill to be eligible to apply for the tender for providing two taxis (Maruti Van & Indigo/Dzire Cars) to PACL.

1. You should have minimum Two Maruti Van & Two Indigo/ Dzire Cars or One Maruti Van and One Indigo/Dzire Car. The vehicles should not be more than four years old. List of vehicles owned and copies of RC's and other relevant documents should be enclosed herewith.

2. You should have minimum two years experience in the field of Taxi operations. Please clarify since when you are in business and turnover of your last three years.

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|------|----------------|------|
| i) | Year 2015-2016 | Rs : |
| ii) | Year 2016-2017 | Rs : |
| iii) | Year 2017-2018 | Rs : |

3. The Taxi Operator must have/obtain Service Tax Registration, if as & when applicable. It must have PAN Registration Number. Please give details in respect of your establishment regarding:

- i) Service Tax registration No, if any,
- ii) PAN No.
- iii) Brief regarding your present set up.

4. Your offer must contain EMD of Rs. 5000/- by DD favouring 'PUNJAB ALKALIES & CHEMICALS LTD.' Payable at Chandigarh.

Please confirm that you have enclosed all the relevant papers and above conditions are acceptable to you. In confirmation of the acceptance of above terms and conditions, I append my signatures below.

(Signature and Stamp of the Party)

Name :

Company :

'FINANCIAL BID'

S.No.	DESCRIPTION	RATE(VAN) Rs.-P	RATE(CAR) Rs.-P
1.	Charges for 24 Hrs. with Driver (Driver to change after 12 Hrs.)		
2.	Charges for 24 Hrs. with Driver		
3.	Reimbursement of Petrol/Diesel charges per litre	—————K.M	—————K.M
4.	Charges on per Hour basis to be charged beyond 12 Hours(subject to overall ceiling for full day basis)	—————per Hr.	—————per Hr.

(Signature and Stamp of the Party)

Name :

Company :